Exam Schedule

2023–2024

NOVA SCOTIA APPRENTICESHIP AGENCY

All Clients currently enrolled in harmonized technical training will be automatically scheduled for a level exam. Apprentices who are not successful on the first attempt of their level exam, must submit an exam application to rewrite that level.

Certification, Rewrites and Trade Qualifier Exams			
Exam Date	**Apply Before**	**Exam Location**	**Sitting ID**
16-Sep-23	18-Aug -23	IT Campus	117741
		Marconi Campus	117742
14-Oct-23	15-Sep-23	IT Campus	117743
		Marconi Campus	117744
		Truro Campus	117745
20-Oct-23	22-Sep-23	Akerley Campus (Welder Practical Only)	117747
21-Oct-23	22-Sep-23	IT Campus	117748
		Lunenburg Campus	117749
28-Oct-23	29-Sep-23	IT Campus	117750
04-Nov-23	06-Oct-23	Burridge Campus	117751
		IT Campus	117752
		Marconi Campus	117753
02-Dec-23	03-Nov-23	IT Campus	117754
09-Dec-23	10-Nov-23	IT Campus	117755
		Pictou Campus	117756
15-Dec-23	17-Nov-23	Akerley Campus (Welder Practical Only)	117757
16-Dec-23	17-Nov-23	IT Campus	117758
		Marconi Campus	117759
27-Jan-24	29-Dec-23	IT Campus	117760
		Kingstec Campus	117761
		Marconi Campus	117762
10-Feb-24	12-Jan-24	Burridge Campus	117763
24-Feb-24	26-Jan-24	IT Campus	117764
02-Mar-24	02-Feb-24	IT Campus	117771
		Kingstec Campus	117772
		Marconi Campus	117773
		Truro Campus	117774

		IT Campus	117775
09-Mar-24	09-Feb-24	Lunenburg Campus	117776
16-Mar-24	16-Feb-24	IT Campus	117777
		Marconi	117778
23-Mar-24	23-Feb-24	IT Campus	117779
06-Apr-24	08-Mar-24	IT Campus	117780
		Kingstec Campus	117781
		Marconi Campus	117782
		Pictou Campus	117783
13-Apr-24	15-Mar-24	Burridge Campus	117784
		IT Campus	117785
20-Apr-24	22-Mar-24	IT Campus	117786
27-Apr-24	29-Mar-24	IT Campus	117787
		Marconi Campus	117788
04-May-24	05-Apr-24	IT Campus	117789
		Marconi Campus	117790
11-May-24	12-Apr-24	IT Campus	117791
25-May-24	26-Apr-24	IT Campus	117792
		Marconi Campus	117793
		Truro Campus	117794
01-Jun-24	03-May-24	IT Campus	117795
		Lunenburg Campus	117796
		Marconi Campus	117797
08-Jun-24	10-May-24	Burridge Campus	117798
		IT Campus	117799
15-Jun-24	17-May-24	IT Campus	117800
		Marconi Campus	117801
		Pictou Campus	117802
06-Jul-24	07-Jun-24	IT Campus	117803
		Marconi Campus	117804
27-Jul-24	28-Jun-24	IT Campus	117805
16-Aug-24	19-Jul-24	IT Campus	117806
		Marconi Campus	117807

How do I apply for an exam?

- Make sure you have been approved by Technical Safety

- Complete and submit by mail the Certificate of Qualification application (Payment Required)
  https://novascotia.ca/lae/equipmentsafety/docs/Applicationforcertificateofqualification.pdf

- Submission of the form does not guarantee you a seat at the selected exam sitting. Your application will be reviewed by Technical Safety to ensure all qualifications have been successfully met before being approved for processing and scheduling.

- Once your application has been fully processed, you will receive a confirmation email with an official Exam

Confirmation Letter and a set of Examination Procedures and Rules that will include important details about your exam sitting within 5 business days prior to the exam.

- All applications are subject to space availability at time of application approval. In the event an exam sitting reaches capacity before your application is approved, agency staff will contact you to reschedule you to the next available exam sitting at the location of your choice.

How do I reschedule an exam?

- If you need to reschedule an exam; please email safetybranch@novacotia.ca to request to be rescheduled to a new available exam sitting. With your reschedule request, include your Full Name, NSID, and Exam Sitting Location/Date.

- Please complete the Re-write application to Technical Safety by mail https://novascotia.ca/lae/equipmentsafety/docs/RewriteapplicationforexaminationJuly2015.pdf

- To withdraw from exam sitting, please send in writing to safetybranch@novascotia.ca Include Full name, NSID and exam location and date. Failure to withdraw from the exam sitting in writing one week (1) prior to the exam date will result in forfeiting of exam fees.

- Submission of a reschedule request does not guarantee you a seat at the selected exam sitting. All requests are processed in the order in which they are received. In the event an exam sitting reaches capacity before your request could be processed, agency staff will contact you to reschedule you to the next available exam sitting at the location of your choice.

- If an Exam is Cancelled due to weather or any other unforeseen circumstances, you will be contacted by Nova Scotia Apprenticeship Agency by phone and email as soon as we are aware of the cancellation. You will Automatically be rescheduled into the next upcoming sitting and sent a new confirmation with the sitting details within 5 business days.

General exam sitting information:

Apply Before Date

- Your application must be received by Technical Safety by the apply before date (4 weeks).

- Applications received after the apply before date will be processed for the next available exam sitting at the location of your choice.

Start Time

- Exam sittings are held at 8:30 AM (unless otherwise specified).

- Clients must be present at the exam location at the designated start time to ensure all exam procedures and rules can be reviewed before the exam starts.

- The exam will start once all clients have been fully seated and are ready to begin writing. Clients who are late may have to be rescheduled to write at the next exam date.

Time Limit

- Three (3 hours): Power Engineer Class 4th and 3rd class and all crane operator exams.

- Three and one half (3.5 hours): Power Engineer 2nd and 1st Class.

- The time the exam starts (as determined by the exam invigilator).