



Actions for Growing the Skilled Trades

APPRENTICESHIP TOOLS GRANT

Program Guidelines

Nova Scotia Apprenticeship Agency

1. About the Program

Program Objective

The objective of the Apprenticeship Tools Grant is to attract and grow the number of registered apprentices entering skilled trades by removing financial barriers to purchase tools, clothing and protective equipment needed to begin careers in the skilled trades. The Apprenticeship Tools Grant is a non-repayable, one-time grant of \$1000 available to new, eligible apprentices to purchase new tools, clothing, and protective equipment for their respective trades.

Program Description

Tools, clothing, and protective equipment are upfront costs that new apprentices often incur when starting their apprenticeship programs. These initial expenses can present barriers and impose substantial financial strain on individuals lacking the means to obtain these essential resources therefore discouraging them from pursuing careers in the skilled trades.

Definitions

New Apprentice

A new apprentice includes anyone with 500 or less employer hours of work experience in their trade at the time of their apprenticeship registration.

Eligible Tools

The Tools Grant is intended for tools, clothing, and protective equipment that are essential elements that apprentices require to carry out their work safely and effectively to achieve desired results in their respective fields. The tools, clothing and protective equipment are specific to the industry or trade that the apprentice is registered in and are considered essential for performing tasks safely, and with precision and expertise.

2. Eligibility Criteria

To be eligible for the Apprenticeship Tools Grant, apprentices must:

- work and reside in Nova Scotia.

- apply within 90 days of the date on the Apprenticeship Welcome Letter.
- be employed full-time (minimum of 35 hours per week).
- be a new, first-time apprentice registered with the Nova Scotia Apprenticeship Agency.

3. Financial Supports

Award Amounts

Eligible apprentices may receive a Tools Grant of \$1000 for the purchase of tools, protective equipment, and clothing required for their trade.

Apprentices can only receive the grant once and cannot receive it again when they register in a different trade.

4. Applying for the Apprenticeship Tools Grant

How to Apply

Apply by completing an online application form that can be found at the following link and by clicking on “click here to apply”. [APPRENTICE SUPPORTS | Nova Scotia Apprenticeship Agency \(nsapprenticeship.ca\)](https://nsapprenticeship.ca/apprentice-supports).

Application Deadline

Applications must be received within 90 days of the date on the Apprenticeship Welcome Letter.

5. Approval Process

Applications will be processed in the following manner.

- The Nova Scotia Apprenticeship Agency will assess all applications received for the Apprenticeship Tools Grant.
- Apprentices will be notified of the decision in writing.
- If approved, apprentices will be required to sign an Individual Funding Agreement with the Nova Scotia Apprenticeship Agency through LAMPSS

- After signing the individual funding agreement, payment will be issued via the payment method indicated on the application.

6. Contact Us

For more information, contact the Nova Scotia Apprenticeship Agency.

☎ Halifax Office: (902) 424-5651

☎ Toll Free (NS): 1-800-494-5651

✉ apprenticeship@novascotia.ca